



65th ANNUAL NAVAJO NATION FAIR AND RODEO
September 5 - September 11, 2011
CONCESSION/EXHIBIT APPLICATION

Type or print legibly. Failure to complete any part

NAME: _____

MAILING ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

CONTACT PERSON: _____ **Daytime Phone:** () _____ **Fax:** () _____

E-MAIL ADDRESS: _____

Have you Exhibited or Sold at the Annual Navajo Nation Fair and Rodeo in the last 3 years? Yes _____ No _____

If yes, under what name (Personal or Business)? _____ Year _____

of this application will delay processing. To better serve you, please notify the Navajo Nation Fair Office of any changes in address or phone number after submission of application. **Unreadable, illegible and incomplete applications WILL NOT be accepted.**

Please mark appropriate box for space(s) and/or booth(s)

MIDWAY 8'X12'- \$500.00/POLITICAL Information/\$1000.00 NAVAJO PAVILION-\$600.00 RODEO G/S-\$1,250.00 RODEO -\$500.00

POWWOW GROUNDS-\$300.00/ARTS & CRAFTS \$200.00

GORMAN HALL (8'X10')-\$250.00 (8'X20') \$300.00 (Arts & Crafts Only)

NAKAI HALL (8'X10')-\$250.00 (8'X20')-\$300.00 (Commercial/Informational) POLITICAL information-\$1,000.00

Concession		Commercial		Arts & Crafts		Informational	
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Utility Services Requesting

WATER	ELECTRICITY	
SEWER	120	140

TYPE OF PRODUCTS TO BE SOLD. Please provide entire listing on reverse side.

Note* No application will be accepted without complete product list and prices. Please list type of equipment utilizing during event. (Stereo, T.V., VCR, Computer, etc.) All spaces along the Midway are outline 8'X10' with 6' Space in between. Longer dimension of space aligned with the Midway Right-of-Way.

By signing, you understand and agree to abide by all Rules and Regulation outlined on application

Applicant Signature: _____ **Date:** _____

PLEASE DO NOT WRITE IN THIS BOX		Space Fee	\$ _____
Space Assigned: _____		Deposit	\$ _____
<u>PAYMENT HISTORY</u>			
Amt : \$ _____	Amt : \$ _____	Amt : \$ _____	Amt : \$ _____
Date: _____	Date: _____	Date: _____	Date: _____

Mail Application & Payment to: Special Events Section/NNF
P.O. Box 2370
Window Rock, AZ 86515
navajonationfair.com

For More Information Contact:
Wanda Nelson
(928) 871-7055
powwowbuzz@yahoo.com

"The Navajo Nation, The Special Events Section and Coordinators of the Navajo Nation Fair and Rodeo will not be responsible for any Loss, due to accidents, theft, bodily injury, personal injury, including loss of Property".

INSURANCE:

Vendor agrees to indemnify the Navajo Nation against all claims for damages to persons or property resulting from the actions of the Vendor. Vendor further agrees to indemnify and hold harmless the Navajo Nation from any loss, damage or expense whatsoever from all claims and or demands arising from accidents occurring on the premises of the Navajo Nation Fairgrounds or the Navajo Nation Special Events Section. **A copy of your insurance is required upon submittal of application and payment.**

GENERAL INFORMATION:

- Answers to questions you may have about entry onto the Fairgrounds, parking, utility hook-ups, set-up, tear down, and reporting procedures are included in this application packet
- The information gathered for this application was compiled to serve as a guide. The Navajo Nation Special Events Section assumes NO responsibility for errors or omissions
- Any questions you may have about any prevailing statute, code or rules and regulations of any prevailing government body should be directed to the appropriate agency
- Children are **not** allowed to accompany exhibitors while setting up before the Fair and tearing down after the Fair. The potentially hazardous conditions during these periods require special concern for the safety and liability.

HOURS OF OPERATION:

Our Office will be open daily Monday thru Friday 8:00 am to 5:00 pm, Following is operating schedule for Rodeo Area, Midway, Navajo Pavilion, Nakai Hall , Gorman Hall and Powwow. All exhibits/concessions shall be staffed and opened for business per schedule. All business activities shall cease at 12:00 Midnight on Sunday, September 11, 2011.

DATES	RODEO	MIDWAY	NAVAJO PAVILION	NAKAI HALL	GORMAN HALL	POWWOW
Mon 9/05	8:am-7:pm					
Tues 9/06						
Wed 9/07	10:am-6:pm	10:am-11:pm	8:am-11:pm	10:am-8:pm	10:am-8:pm	
Thurs 9/08	10:am-10:pm	10:am-12:am	8:am-12:am	10:am-8:pm	10:am-8:pm	
Fri 9/9	10:am-10:pm	10:am-12:am	8:am-12:am	10:am-8:pm	10:am-8:pm	10:am-12:am
Sat 9/10	10:am-10:pm	10:am-12:am	8:am-12:am	10:am-8:pm	10:am-8:pm	10:am-12:am
Sun 9/11	10:am- 8:pm	10:am-12:am	8:am-12:am	10:am-4:pm	10:am-5:pm	10:am-8:pm

SET-UP SCHEDULE:

- Exhibitors/Concessionaires may begin to move into their assigned spaces beginning Friday, September 3, 2011, between the hours of 8:00am to 5:00pm. Upon entering the Fairgrounds, check-in with the Coordinator to receive space assignment and concessionaire/exhibitor's packet.
- Deadline to completely set-up and ready for business is 5 p.m. on Tuesday, September 06, 2011. (with the exception of Rodeo area)
- **In the event the exhibitor/concessionaire fails to occupy his/her booth or space by this time, your application will be forfeited and booth/space will be sold immediately to next person on waiting list. NO REFUND OF PAYMENT (S)**
- DO NOT park vehicle (s) along the midway, in or around the Nakai Hall building. This will also apply throughout the duration of the Fair. **Vehicles in violation will be towed without warning and at owner's expense**

BUILDING AND STRUCTURE REQUIREMENTS:

- The Navajo Nation Special Events Office will not build self-contained booths, NO exceptions. All concessionaire/exhibitors will supply their own materials and appliances. Activities must be confined to the space assigned to each concessionaire/exhibitor. Under no circumstances shall self-contained concessionaires exceed the length of their assigned spaces, unless approved by the Coordinator
- Sales people and demonstrators are prohibited from operating and extending their activities into the Midway or Hall aisles in such a way to being a nuisance or to interfere with the public or other concessionaires: **Absolutely no walking vendors on fair grounds**
- All electrical outlets are for use to operate Booths. **At no such time should vendor utilize outlets for personal Motor Homes/Trailers**
- The Navajo Nation Special Events Office reserves the right to reject any concession/exhibit if the above restrictions are not observed and if the concession will be hazardous or dangerous to other concessionaires/exhibitors or the Public
- All Structures must be made of fire resistant material. Random checks will be conducted to ensure availability of a Fire Extinguisher.
- All portable and temporary structures are to be constructed, arranged, maintained and operated too avoid unseen danger to the lives and safety of its occupants and Fair patrons
- Trailer units are acceptable only if they are of an approved concession designed. All units shall be skirted on all sides, including the hitch, to keep debris from gathering underneath the Unit

EQUIPMENT:

Machinery in motion must be located safely inside exhibitor's space with adequate safeguards.

CHECK-OUT SCHEDULE:

All vendors must remain open until closing of event on Sunday, September 11, 2011.