



**23rd Annual Fourth of July Youth Celebration & PRCA ProRodeo**  
**June 29- July 5, 2009**  
**CONCESSION/EXHIBIT APPLICATION**

Type or print legibly. Failure to complete any part of this application will delay processing. Please notify the Navajo Nation Fair Program of any changes in address or phone number after submission of application. **Unreadable, illegible and incomplete applications WILL NOT be accepted.**

**NAME:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_  
**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
**CONTACT PERSON:** \_\_\_\_\_ **Daytime Phone:** ( ) \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_

Have you Exhibited or Sold at the Annual Fourth of July Celebration & PRCA ProRodeo in the past 3 years? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, under what name (Personal or Business)? \_\_\_\_\_ Year \_\_\_\_\_

**TYPE OF PRODUCTS TO BE SOLD. Please provide entire listing on reverse side.**

**Note\* No application will be accepted without complete product list and prices.**

ALL SPACES ALONG THE MIDWAY ARE OUTLINED 8'X12' WITH 6' SPACE IN BETWEEN. LONGER DIMENSION OF SPACE ALIGNED WITH THE MIDWAY RIGHT-OF-WAY.

**FEES:** MIDWAY-\$400.00 \* PAVILION - \$450.00 \* POWWOW GROUNDS-\$200.00  
 RODEO GRANDSTAND - \$1,000.00\*OTHER SELF CONTAINED - \$350.00

<b>Commercial</b>		<b>Arts &amp; Crafts</b>		<b>Informational</b>		<b>Concession</b>	
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**UTILITY SERVICES REQUESTING**

<b>WATER</b>		<b>ELECTRICITY</b>	
<b>SEWER</b>		120	140

Exhibitors MUST list type of equipment to be utilized during event. Example: (Stereo, T.V., VCR, Computer, etc.)

**By signing, you understand and agree to abide by all Rules and Regulations outlined on application**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

PLEASE DO NOT WRITE IN THIS BOX				
<b>Space Assigned:</b> _____		<b>Space Fee</b>	\$ _____	
		<b>Deposit</b>	\$ _____	
<b>Payment History</b>				
<b>Amt :\$</b> _____	<b>Amt :\$</b> _____	<b>Amt :\$</b> _____	<b>Amt :\$</b> _____	<b>Amt :\$</b> _____
<b>Date:</b> _____	<b>Date:</b> _____	<b>Date:</b> _____	<b>Date:</b> _____	<b>Date:</b> _____

Mail Application to: Special Events Section/4<sup>th</sup> Celebration  
 P.O. Box 2370  
 Window Rock, AZ 86515

For more information contact:  
 Wanda Nelson  
 (928) 871-7055/6647

"The Navajo Nation, Special Events Section and Coordinators of the Fourth of July Celebration will not be responsible for any Loss, due to accidents, theft, bodily injury, personal injury, including loss of Property".



## **INSURANCE:**

Vendor agrees to indemnify the Navajo Nation and the Navajo Nation Fourth of July Youth Celebration and PRCA ProRodeo Tour against all claims for damages to persons or property resulting from the actions of the Vendor. Vendor further agrees to indemnify and hold harmless the Navajo Nation from any loss, damage or expense whatsoever from any and all claims and or demands arising from accidents occurring on the premises of the Navajo Nation or the Navajo Nation Fourth of July Youth Celebration and PRCA ProRodeo. **A copy of your insurance is required upon submittal of application and deposit.**

## **GENERAL INFORMATION:**

- Answers to questions you may have about entry onto the Fairgrounds, parking, utility hook-ups, set-up, tear down, and reporting procedures are included in this application packet.
- The information gathered for this packet has been compiled to serve as a guide. The Navajo Nation Special Events Section assumes NO responsibility for errors or omissions.
- Any questions you may have about any prevailing statute, code or rules and regulations of any prevailing government body should be directed to the appropriate agency.
- It is recommended that children not be allowed to accompany while setting up before the Celebration and tearing down after the Celebration. The potentially hazardous conditions during these periods require special concern for the safety and liability.

## **HOURS OF OPERATION:**

The Navajo Nation Fourth of July Youth Celebration and PRCA ProRodeo Production opens Wednesday, July 1, 2009 at 10:00 a.m. and ceases, July 05, 2009 at 12:00 midnight. Rodeo ground operations will begin Sunday June 29, 2009. All exhibits/concessions shall be staffed and open for business per schedule.

			RODEO	MIDWAY	NAVAJO PAVILION	POWWOW
Monday	6/29	Junior Rodeo	8:am-6:pm			
Tuesday	6/30					
Wednesday	7/1	PRCA AM SLACK	8:am-1pm			
Thursday	7/2	1 <sup>ST</sup> PERF PRCA	4:pm-10:pm	10:am-12:am	10:am-12:am	
Friday	7/3	2 <sup>ND</sup> PERF PRCA	4:pm-10:pm	10:am-12:am	10:am-12:am	
Saturday	7/4	3 <sup>RD</sup> PERF PRCA	4:pm-10:pm	10:am-12:am	10:am-12:am	10:am-12:am
Sunday	7/5	4 <sup>TH</sup> PERF PRCA	8:am-10:pm	10:am-12:am	10:am-12:am	10:am-11:pm

Entrance gates will opens daily at 10:00 a.m. and close at 12:00 Midnight

## **SET-UP SCHEDULE:**

- Exhibitors/Concessionaires may begin to move into their assigned spaces on Saturday, June 27, 2009, between the hours of 8 a.m. to 5 p.m. Upon entering the Fairgrounds, you must check-in with the Coordinator to receive space assignment and concessionaire/exhibitor's packet.
- Deadline to completely set-up and ready for business is 5 p.m. on Wednesday, July 1, 2009.
- **In the event the exhibitor/concessionaire fails to occupy their booth or space by this time. The Navajo Nation Special Events Office will forfeit your application and assign booth/space to next person on waiting list. No refund of payment (s) made for space.**
- While moving in please DO NOT park vehicles along the midway, in or around the Nakai Hall building. This will also apply throughout the duration of the Celebration. Vehicles in violation will be towed without warning and at owner's expense.

## **BUILDING AND STRUCTURE REQUIREMENTS:**

- The Navajo Nation Special Events staff will not build self-contained booths, NO exceptions. All concessionaire/exhibitors will supply their own materials and appliances. Activities must be confined to the space assigned to each concessionaire/exhibitor.
- All Vendors are prohibited from operating and extending their activities into the midway or Hall aisles in such a way to be a nuisance or to interfere with the public or other concessionaires.
- All electrical outlets are for use to operate Booths. **At no such time should vendor utilize outlets for personal motor homes/trailers.**
- The Navajo Nation Special Events Office reserves the right to **reject** any concession/exhibit if the above restrictions are not observed and if the concession will be hazardous or dangerous to other concessionaires/exhibitors and the Public.
- All Structure must be made of fire resistant material.
- All portable and temporary structures are to be constructed, arranged, maintained and operated to avoid unseen danger to the lives and safety of its occupants and Fair patrons.
- Trailer units are acceptable only if they are of an approved concession design. All units shall be skirted on all sides, including the hitch, to keep debris from gathering underneath the Unit.

## **EQUIPMENT:**

Machinery in motion must be located safely inside exhibitor's space with adequate safeguards

## **CHECK-OUT SCHEDULE:**

All vendors must remain open until closing of event on Sunday, July 05, 2009.